



City of Walnut Creek
Development Review Services
1666 N. Main Street, Walnut Creek, CA 94596
(925) 943-5834 phone (925) 256-3500 fax

Issued August 4, 2010
Revised 05/23/17

Information Bulletin No. IB-030

CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING PROGRAM

The State requires at least 65% reduction in landfill waste, or the amounts, criteria and requirements specified in the Green Building Code for the City of Walnut Creek, whichever is greater. In order to help meet this requirement, the City of Walnut Creek has initiated a construction and demolition materials recycling program. The following information will assist you in complying with this program.

These requirements are applicable to all "Covered Projects", which are defined as projects for which:

- **Demolition is equal to or greater than 300 sq. ft. of sloped surface area; and/or**
- **Existing residential buildings where the addition or alteration increase the buildings conditioned area, volume, or size; and/or**
- **Any non-residential additions and/or alterations; and/or**
- **Total costs are projected to be equal to or greater than \$50,000**

All phases of a project and all related projects taking place on a single or adjoining parcels shall be deemed a single project.

The City of Walnut Creek requires applicants to submit their Waste Management Plan using Green Halo systems. Green Halo is a web-based service where you can establish, monitor and document your waste management plan and compliance online. For customers who do not have access to a computer, Green Halo can set up your account over the phone. Visit www.walnutcreek.wastetracking.com or call 1-888-525-1301.

The Waste Management Plan (WMP) shall be submitted using Green Halo systems.

The WMP shall indicate all of the following:

1. Identification of all the materials you estimate will be recycled, salvaged or disposed; and
2. Identification of the handling procedure, approved hauler and/or destination of each material type (a list of certified facilities are available through Green Halo).

The WMP shall be reviewed and approved by the City **prior to the issuance of the building permit.**

The WMP can only be approved when all of the following conditions have been met:

1. The WMP provides all of the information noted above; and
2. The WMP indicates that at least 65%, **OR** the amounts, criteria and requirements specified in the Green Building Code for the City of Walnut Creek, whichever is greater will be diverted.

A non-refundable administrative fee will be applicable for each "Covered Project". This fee shall be paid prior to the issuance of the permit.

Infeasibility Exemption

If an applicant for Covered Project experiences unique circumstances that make it infeasible to comply with the diversion requirement, the applicant may apply for an exemption at the time the WMP is submitted. **Increased costs to the applicant generally will not be a sufficient basis for an exemption**, unless such costs are extraordinary. The applicant shall indicate on the WMP the maximum rate of diversion he/she believes is feasible for each material and **the specific circumstances that he/she believes make it infeasible to comply with the diversion requirement.**

Reroof Material



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Although roofing waste may not be as easy to recycle as cardboard or glass, there are a number of facilities that will take and recycle or reuse a variety of roofing waste materials within our region. Roofing waste types include:

- Concrete Roofing Tiles
- Built Up Roofing (Tar & Gravel)
- Clay Roofing Tiles
- Wood Roof Shingles
- Asphalt Roof Tiles

** All roofing waste types named here are recyclable and/or reusable in Contra Costa County. Check the facilities on the CCCSWA "C&D Waste Recovery & Disposal Certified Facility" list to verify they will accept the material as recyclable.

Compliance with the WMP

Within 30 days after project completion of any Covered Project the applicant shall submit to the City all required receipts and documentation showing that the Diversion Requirement for the project has been met. If using Green Halo, the receipts and documents shall be uploaded and submitted to the City via Green Halo for final Waste Management approval. This documentation shall include all of the following:

1. Receipts from the approved facilities that collected or received each material showing the actual volume or weight of the material, clearly stating that the material has been recycled and showing the city of origin as Walnut Creek where the material was collected;
2. Any additional information the applicant believes is relevant to determining its efforts to comply in good faith with this ordinance.

The City will review the report and documentation noted above and a determination will be made the Applicant has complied with the Diversion Requirement as follows;

- Full compliance
- Good Faith Effort to Comply
- Noncompliance

No Certificate of Occupancy, or other permits or approvals relating to the project site, shall be issued by the City until the above information has been provided to and approved by the City as either Full compliance or Good Faith Effort to Comply.

Noncompliance

Please note that if the required documentation is not submitted and approved by the City, or the applicant has not made a Good Faith Effort to Comply, the Applicant is in Noncompliance status and is in violation of the Walnut Creek Municipal Code and is liable for a civil penalty, or any other remedy provided in this ordinance. **This violation makes the Applicant liable to the City for a civil penalty of \$1,000, or 1% of the total cost of the project, whichever is greater. The project will not be approved, nor a Certificate of Occupancy issued, until the project is either in Full Compliance, meets the Good Faith Effort to Comply, or the civil penalty has been paid.**