



BUILDING PERMIT APPLICATION

Community & Economic Development Department,
Development Review Services Division
1666 N. Main Street
Walnut Creek, CA 94596
Voice: (925) 943-5834 Fax: (925) 256-3500
www.walnut-creek.org/developmentcenter

(For Staff Use Only)

Application #: _____
Received By: _____
Date Received: _____

Project Address: _____ Suite/Unit # _____

Description of Work: _____

Cost of Construction (Valuation): \$ _____ (Valuation = Labor + Materials)

New Submittal Revision to Issued Permit Permit #: _____
 Additional Information Responses to Plan Check

New Construction Addition Alteration or Remodel Full Demolition
 Plumb, Elec, Mech ONLY Re-Roof Solar Partial Demolition
 Water Heater Furnace or A/C Pool / Spa After Hours
 Sign Awning

OWNER:
Name: _____
Address: _____
City & State: _____ Zip: _____
Phone #: _____ Fax #: _____
E-mail: _____

CONTRACTOR:
Company: _____
Lic.#: _____ Class: _____
Address: _____
City & State: _____ Zip: _____
Phone #: _____ Fax #: _____
E-mail: _____

APPLICANT:
Name: _____ Company: _____
Lic. #: _____ ARCHITECT ENGINEER OTHER: _____
Address: _____ City & State: _____ Zip: _____
Phone #: _____ Fax #: _____ E-mail: _____

As the Applicant of this project, I agree to the following:

- 1.) The Owner of the above mentioned property is aware and authorizes the submittal of this permit application.
- 2.) The information and statements given on this application, drawings and specifications are true and correct, to the best of my knowledge.

Applicant's PRINTED Name Applicant's Signature Date

PLEASE ANSWER THE FOLLOWING QUESTIONS THAT PERTAIN TO YOUR PROJECT:

GENERAL INFO	<input type="checkbox"/> Single Family Residence <input type="checkbox"/> Duplex/Townhouse <input type="checkbox"/> Rossmoor (Rossmoor approval letter required PRIOR to issuance of permit)		
	<input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Tenant Improvement		
	Surface area of demolition:	sq. ft.	A Waste Management Plan (WMP) will be required if your project meets one of the following triggers: - Demolition surface area \geq 300 sq. ft. - Construction area \geq 1,000 sq. ft. - Valuation of project is \geq \$50,000 - All non-residential projects, regardless of scope of work
	Construction floor area:	sq. ft.	
	Net new conditioned area:	sq. ft.	
	The City of Walnut Creek recommends each Waste Management Plan be submitted through Green Halo Systems. To find out more information, go to www.greenhalosystems.com or contact a Permit Technician at 925-943-5834.		
	Residential Care Facility? <input type="checkbox"/> Yes <input type="checkbox"/> No OSHPD-3 Facility? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Is this permit being issued as a result of an emergency? (i.e. earthquake) <input type="checkbox"/> Yes <input type="checkbox"/> No		
Applicant requests expedited plan review? <input type="checkbox"/> Yes <input type="checkbox"/> No (if YES, an additional 50% of plan review fees will be assessed) NOTE: EXPEDITE PLAN REVIEW ONLY APPLIES FOR BUILDING REVIEW.			
Who would you like comments sent to? (Check all that apply) <input type="checkbox"/> Owner <input type="checkbox"/> Design Professional <input type="checkbox"/> Contractor <input type="checkbox"/> Applicant or Agent			

POOL & SPA	<input type="checkbox"/> Residential		<input type="checkbox"/> Multi-Family or Commercial		
	<input type="checkbox"/> New	<input type="checkbox"/> Remodel	<input type="checkbox"/> Demolition		
	<input type="checkbox"/> Pool	<input type="checkbox"/> Spa	<input type="checkbox"/> Pool & Spa	Is the Spa:	<input type="checkbox"/> Fixed in-place

SOLAR	<input type="checkbox"/> Residential		<input type="checkbox"/> Multi-Family or Commercial		
	<input type="checkbox"/> Solar Collector	<input type="checkbox"/> Photovoltaic		Solar Panel Area:	sq. ft.
	Are the panels being placed on a new structure? <input type="checkbox"/> Yes <input type="checkbox"/> No			Size of system:	kw
	Are you replacing the roof at the same time? <input type="checkbox"/> Yes <input type="checkbox"/> No				

RE-ROOF	Is this project: Tear-off or Overlay		
	Demolition area:	sq. ft.	Old Material: Weight:
	Re-Roof area:	sq. ft.	New Material: Weight:
	Is there mechanical on the roof? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Are there solar panels on roof? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	How many stories is the building?		