# City of Walnut Creek
## Community Development Department

### Application Submittal Guideline

<table>
<thead>
<tr>
<th>ITEM</th>
<th>General / Specific Plan Amendment</th>
<th>Zoning Ordinance Amendment</th>
<th>Rezoning</th>
<th>Planned Development (PD) Rezoning</th>
<th>Conditional Use Permit</th>
<th>Administrative Use Permit</th>
<th>Fence Permit - Minor Use Permit</th>
<th>Design Review - Architect's Custom Home</th>
<th>Design Review</th>
<th>Variance</th>
<th>Signs (1)</th>
<th>Minor Subdivision (Four or fewer lots)</th>
<th>Major Subdivision (Five or more lots)</th>
<th>Large Family Day Care Permit</th>
<th>Home Occupation Permit - Cottage Food</th>
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<tbody>
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</table>

** = Required Item

O = Optional item(s) may be required if deemed necessary by the Community Development Department

Determination will be made on a case-by-case basis.

1 - The site drawings for sign approval are only required to show the location of the building and sign in relationship to public streets, adjacent property, and surrounding buildings as necessary. Elevations need only depict the sign in relation to the elevation of which it is proposed.

2 - Contact the Planning Division for vesting map requirements.

This sheet is provided to assist applicants in providing the most complete application possible. It is not intended to define or to supercede other information or materials that may be required after initial review.

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** = Submittal Schedule

A - 20 sets

B - 16 sets

C - 8 sets

D - 4 sets

*Set* is defined as scaled plans on 24"x36" (maximum) sheets and 11"x17" scaled reductions. All plans must be folded to a size no greater than 12"x18".

S - To be determined by CDD Staff

WCSupReqMtx- 01/03/2013

APPLICATION SUBMITTAL GUIDELINE