



CITY OF WALNUT CREEK

New Ordinance Effective 5/7/04 CHECKLIST FOR SECOND FAMILY UNITS – PART III, ARTICLE 5

APPROVED (Y/N) _____ **Attach Permits Plus Zoning Print-Out**

Project Address: _____ New Address Assigned: _____

Applicant: _____ APN: _____ Detached (Y/N): _____

Building Permit Number(s): _____ Date: _____

UTILITY AVAILABILITY:

CONTACTS	SIGNED OFF (Y/N)
Water District	
Fire District	
Sanitary District (Sewer)	

LAND USE DESIGNATIONS:

GENERAL PLAN	ZONING

ZONING REQUIREMENTS: *See Applicable Code Section for Details*

ITEM	CODE REQUIREMENT	PROPOSED	COMPLIANCE (Y/N)
Front Setback			
Side Setback			
Rear Setback			
Building Height			
Lot Coverage			
Detached?	See Second Unit Code		
Oversize or Hillside?	See Appropriate Codes		
Distance Between Bldgs.	See D-3 and M Codes		

SECOND FAMILY UNIT SPECIFICATIONS:

ITEM	PERMITTED	PROPOSED	COMPLIANCE (Y/N)
Maximum Floor Area	700 square feet *		
Bedrooms	Studio or 1 bedroom		
Parking	One additional space**		
Access Door	Side or Rear		
Architecture	Consistent with main unit		

TENURE:

ITEM	PERMITTED	DEED RESTRICTION SUBMITTED (Y/N)
Owner Occupancy	Only one unit may be rented or leased	

CENSUS REQUIREMENT:

CENSUS TRACT	UNITS ALLOWED	UNITS APPROVED (see Census Table)	COMPLIANCE (Y/N)

* 700 square feet of conditioned space ** Parking does not need to be a covered space

Note: If there are trees impacted by the proposal, the project may be delayed or denied.